

**MINUTES OF THE SCHOOLS FORUM MEETING
THURSDAY 01 DECEMBER 2016**

Schools Members:

Headteachers:

Special (1)

*Martin Doyle (Riverside)

Children's Centres (1)

(A)Julie Vaggers (Rowland Hill)

Primary (7)

*Angela McNicholas (OLM)

*Dawn Ferdinand, (The Willow)

*Grant Bright for Julie D'Abreu
(Devonshire Hill)

*Will Wawn (Bounds Green)

*Cal Shaw (Chestnuts)

*Fran Hargrove (St Mary's CE)

* Emma Murray (Seven Sisters)

Secondary (2)

*Andy Webster

*Tony Hartney (Gladesmore)

Primary Academy (1)

*Sharon Easton (St Paul's and All Hallows)

Secondary Academies (2)

Elma McElligott (Woodside)

(A) Michael McKenzie (Alexandra Park)

Alternative Provision

Dawn McLean

Governors:

Special (1)

*Jean Brown (The Vale)

Children's Centres (1)

*Melian Mansfield (Pembury)

Primary (7)

*Asher Jacobsberg (Welbourne)

John Keever (Seven Sisters)

*Laura Butterfield (Coldfall)

*Zena Brabazon (Seven Sisters)

*Andreas Adamides (Stamford Hill)

Michael Cunningham (Muswell Hill)

*Lorna Walker (Rokesly Infants)

Secondary (3)

*Imogen Pennell (Highgate Wood)

*Johanna Hinshelwood

Primary Academy (1)

*Natasha Lewis (St Ann's)

Secondary Academies (2)

*Marianne McCarthy (Heartlands)

Non School Members:-

Non – Executive Councillor

*Cllr Ann Waters

Professional Association Representative

Ed Harlow

Trade Union Representative

Pat Forward

14-19 Partnership

(A) Russ Lawrence

Early Years Providers

*Susan Tudor-Hart

Faith Schools

*Geraldine Gallagher

Pupil Referral Unit

(A) Angela Ryan

Observers: -

Cabinet Member for CYPS

*Cllr Elin Weston

Also attending:

LBH Director of Children's Services

*Jon Abbey

LBH Assistant Director, Schools and Learning

* Rory Kennedy

LBH Assistant Director, Quality Assurance, Early Help & Prevention

(A) Gill Gibson

LBH Finance Manager (Schools and Learning)

*Steve Worth

LBH Interim Finance Manager (Schools and Learning)

*Yoke O'Brien

LBH Head of Finance - Child, Adults and Schools

*David Tully

LBH Head of Early Help and Prevention

(A) Gareth Morgan

LBH Head of SEN and Disability

* Vikki Monk -Myer

LBH Acting Head of Governor Services

*Carolyn Banks

Haringey Clerk (minutes)

* Jonathan Adamides-Vellapah

* Members present

A Apologies given

TONY HARTNEY IN THE CHAIR

MINUTE NO.	SUBJECT/DECISION	ACTION BY
1.	CHAIR'S WELCOME	
1.1	The Chair welcomed all members and attendees to the meeting	
2.	APOLOGIES AND SUBSTITUTION MEMBERS	
2.1	Apologies: Noted.	
2.2	Substitutions: Noted.	
3.	DECLARATION OF INTEREST	
3.1	None.	
4.	MINUTES OF THE MEETINGS 20 OCTOBER 2016	
4.1	The minutes of the 20 October 2016 were approved subject to the following amendments. 9.2 should say SPA, not SPAR.	
5.	MATTERS ARISING	
5.1	Matters arising from the 20 October 2016. 6.2 Noted that the response has been sent	
6.	DEDICATED SCHOOLS GRANT (DSG), BUDGET 2017/18	
6.1	<p>Steve Worth: Finance Manager (Schools and Learning) presented the paper and the members noted that:</p> <ul style="list-style-type: none"> • This builds on the previous paper presented on the 20 October 2016 • There have been responses received on the Income Deprivation Affecting Children (IDACI) consultation and there is an even split between option 1 and option 2 • The Department for Education (DfE) has announced changes that will see a number of recommendations presented withdrawn. The recommendations will be reviewed and re-presented accordingly. The review by the DfE has arisen as the proposed Education Bill was withdrawn and this affects funding that will be available to continue programmes. <p>The Chair proposed that the recommendations were discussed and voted on individually and the members agreed to this proposal.</p>	
6.2	<p>The Forum discussed the first recommendation on the Haringey School Funding Formula 2017-18 and the following was noted:</p> <ul style="list-style-type: none"> • The paper presented showed an even split in which option to choose following the consultation • A third option was proposed in the response, which involves revisiting the current allocation • Steve Worth noted that if there was a radical departure from the existing formula, all schools will have to be re-consulted and this may not be possible before the final budget proposals are submitted to the DfE on the 20 January 2017. This is a statutory requirement date and must be adhered to 	

	<ul style="list-style-type: none"> • The budget allocations for schools will be released in December and the Finance Team will have a short period to review the data and bring proposals back to the Forum • A sub-group of the Forum had looked and agreed the percentage allocations and these had been presented and agreed by the Forum • An open discussion on effects of the IDACI allocation was held, about how deprevaiation looked across the borough including specific discussions by members on the effects on their school in the East and West of the borough • There was an agreement that there are difficulties experienced by schools, however the overall reduction in schools funding is an important factor • The question on the schools funding for the future and how the minimum funding guarantee may be applied was considered • Members acknowledge that before the new formula is introduced, work will need to be undertaken in reviewing the percentage allocation to schools • Members acknowledge that the current allocation tried to maintain the current funding allocations to schools • Members discussed the possibility of using the data/allocations received from the DfE to validate the proposed IDACI funding distribution. 	
6.3	<p>The Forum voted on the proposal and the recommendation for option two. The votes recorded as follows, in favour = 8 votes, against = 11. No absentiions recorded.</p> <p>ACTION: The Finance Team to revalidate the proposed IDACI funding allocations against the validated allocations received from the DfE. The report will be presented in January 2017 for the Forum to agree the IDACI funding allocations.</p>	Head of Finance
	<p>RESOLVED – The following were agreed</p> <p>2. That the Forum notes the proposed use of the transferred ESG funds</p> <p>5. The Forum agreed to allocate £1,100k for the Growth Fund</p> <p>6. That the Forum agreed to allocate £10k for the costs associated with the Forum in 2017/18</p> <p>8. The Forum agreed to allocate £299.8k to the Admissions Service in 2017-18</p> <p>9. The Forum agreed to allocate £130k for Governor Support in 2017-18</p> <p>10. That Forum agreed to allocate £168k to the Music and Performing Arts Service in 2017-18</p> <p>11. Forum notes the deduction for CLA and MPA licences</p> <p>13. The Forum agrees to allocate £192k Support Costs in 2017-18</p> <p>15a. The Members representing primary maintained schools agree to de-delegate a Contingency for Schools in Financial Support Difficulty</p> <p>15b. The Members representing secondary maintained schools agree to de-delegate a Contingency for Schools in Financial Support Difficulty</p> <p>15a. The Members representing primary maintained schools agree to de-delegate funding for Trade Union Facilities Time</p> <p>15b. The Members representing secondary maintained schools agree to de-delegate funding for Trade Union Facilities Time</p>	

	<p>RESOLVED – The following were noted</p> <p>3. That maintained school members agreed delegation for redundancy costs</p> <p>4. That maintained school members agree de-delegation for the Attendance and Welfare service</p>	
	<p>RESOLVED – The following was declined</p> <p>12. That Forum declined to allocate £26.7k for Supplementary Schools in 2017-18.</p>	
	<p>RESOLVED – The following we deferred pending further communication on funding from the Department for Education</p> <p>3. That maintained school members agreed delegation for redundancy cost</p> <p>4. That maintained school members agree de-delegation for the Attendance and Welfare Service</p> <p>7 That the Forum agree to allocate £484 for School Standards in 2017/18</p> <p>14a. The Members representing primary maintained schools agree to de-delegate Support to Underperforming Ethnic Minority Groups</p> <p>14b. The Members representing secondary maintained schools agree to de-delegate Support to Underperforming Ethnic Minority Groups</p>	
	<p>7. HIGH NEEDS BLOCK (HNB)</p>	
7.1	<p>Vikki Monk-Myer: Head of Services SEN and Disabilities introduced the paper which showed the predicted outturn for 2016-17 and indicated the future funding implications for the HNB.</p>	
8.2	<p>Members noted that:</p> <ul style="list-style-type: none"> • The HNB has made savings, however there has been an increase in expenditure and the HNB predicts a deficit for the academic year • The predicted deficit will be covered from the overall savings within the schools block • There are now 880 Educational Health and Care Plans (EHCP an increase of 25%. 	
8.3	<p>In reviewing the agreed actions members noted the following:</p> <ul style="list-style-type: none"> • The Tution Service has achieved the predicted cost savings • The planned opening of The Grove Special School has been delayed, this has has the consequence of increasing expenditure in line with the needs of students to be placed in the appropriate provision. There is a need to provide high level autism support and behaviours that challenge • Local providers for the 19+ provision is being reviewed and there are plans for a Free School linking students to work places • There will be a review undertaken on the pre-commissioned places and out of borough places • There will a review of funding streams for under-fives and early years following the introduction of top-ups • There will be a review of additional payments on EHCP volumes • There will be the introduction of a traded services for advisory 	

	<p>teaching for the older age group.</p> <p>Members noted that options and further reports will be brought back to the Forum in January and February and the Forum will have to decide how to contain the overspends within the finances available.</p>	
8.4	<p>Members discussed early support services and noted that:</p> <ul style="list-style-type: none"> • profound and multiple learning disabilities (PMLD) needs and how these are met, required further discussion and analysis • social, emotional and mental health (SEMH) needs should be part of the service discussion • How the early support services are commissioned for under-fives at existing sites and the parental/carer involvement <p>ACTION: Vikki Monk Meyer to hold initial scoping discussions with Zena Brabazon and report back to the Forum.</p>	VMM/ Brabazon
8.5	<p>The Forum understood that at post 16, there are developments to review how needs can be met within the borough and how schools/educational providers can access the provision required for SEMH and autism needs for their learners.</p>	
	<p>RESOLVE</p> <p>The Forum agreed to continue with the existing strategies including:</p> <ul style="list-style-type: none"> • Survey user perceptions of the effectiveness and impact of SEN support services, funded through the High Needs Block • Dependent on perceived impact; maintain de-commission or trade services to settings to reduce spend within the high needs block • Continue to use the secondary lump sum for children with a EHCP, in a two year rolling programme as introduced in 2016-17. <p>In addition the Forum agreed to review the strategies agreed by the High Needs Block sub-committee, which include:</p> <ul style="list-style-type: none"> • Review of impact of SEN services currently DSG funded in the Council • Review of impact of SEN services currently commissioned by the council and funded through DSG • Types of support required by the schools to effectively maintain children's placements. 	
8.	FEEDBACK FROM WORKING PARTIES	
8.1	<p>Melian Mansfield introduced the feedback from the Early Years Working Party dated 7 October 2016, which had met to consider the Early Years Funding Formula. The Working party discussed possible funding models presented by Charles Cato.</p>	
8.2	<p>The unapproved minutes of the 18 November, which had been circulated were withdrawn.</p>	
8.3	<p>High Needs Block – minutes from the meeting held on the 15 November 2016 were noted.</p>	
9.	WORK PLAN	

9.1	<p>The Work plans was noted and papers were requested on:</p> <ul style="list-style-type: none"> • Early Years and under-fives service development from the High Needs Block • Post 16, provision of high needs services across the brough • IDACI funding and the new percentage allocation of funding. 	
10.	ANY OTHER URGENT BUSINESS	
10.1	<p>The Forum noted their thanks to Steve Worth, who retires from the council at the end of December. All members expressed their thanks to Steve on his contribution to the work of the Forum over the many years.</p>	
13.	<p>DATE OF FUTURE MEETINGS</p> <ul style="list-style-type: none"> • 16 January 2017 (revised date from the 12 Jan 2016) • 23 February 2017 • 18 May 2017 • 29 June 2017. 	

The meeting closed at 6.15 pm

TONY HARTNEY

CHAIR